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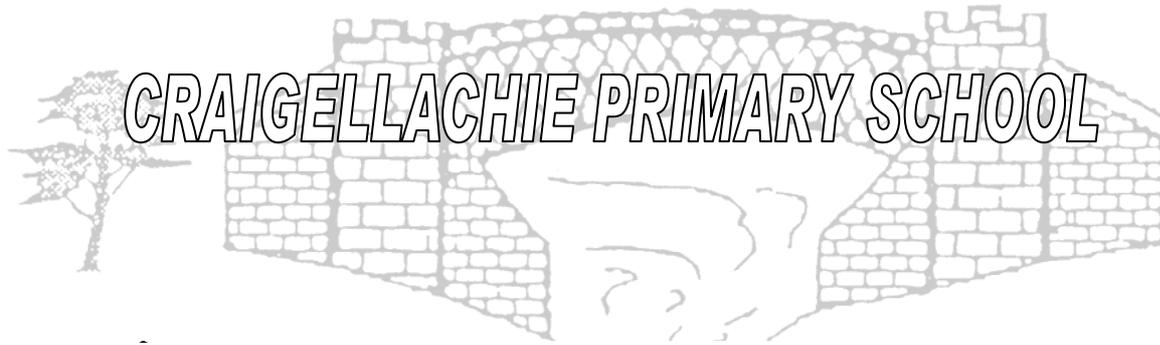
learning to live
living to learn

CRAIGELLACHIE PRIMARY SCHOOL



John Street
CRAIGELLACHIE
Aberlour
AB38 9SX
Tel:- 01340 881271

SCHOOL HANDBOOK 2012



Life at Craigellachie Primary school is as happy and active as ever. The new curriculum for excellence is now firmly embedded in our teaching and learning; Wild Wednesdays continue to offer pupils personalisation and choice in their learning and the theme based approach across much of the curriculum offers opportunities for both broad and deep learning. Pupils report that the work at Craigellachie is both challenging and fun!

As always, if there is anything that you feel we can do to meet more of your needs or you have ideas, views or comments that you would like to share, then please do not hesitate to get in touch or to contact our parent council. May I take this opportunity to thank you all for your support and your friendship.

Vivienne Collins

Acting Head Teacher

Welcome to Craigellachie Primary School.

The information contained within this Handbook is correct at the time of publication, and is updated annually. This handbook has been prepared by the Head Teacher, and follows guidelines set out by The Moray Council Education & Social Care department.

Tel:01343 563397

Date of issue December 2011

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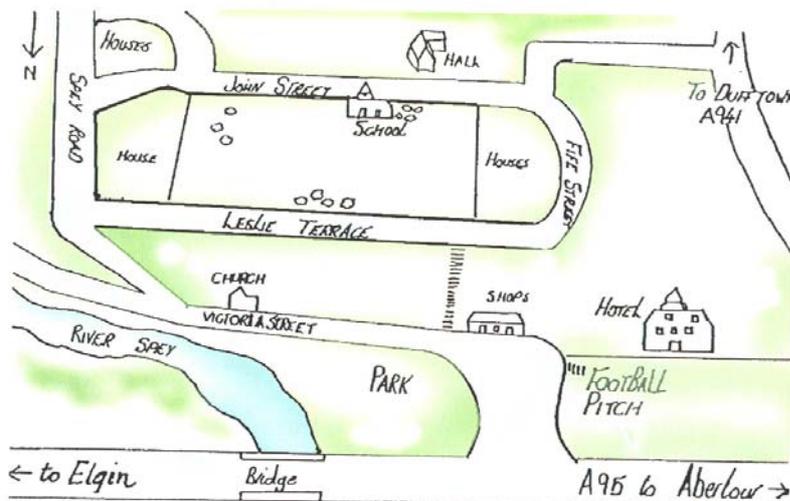
John Street
Craigellachie
Aberlour
AB38 9SX.

Tel: 01340 881271

email: admin.craigellachiep@moray-edunet.gov.uk
www.craigellachieprimary.co.uk

Where Are We?

The school itself is situated in the village of Craigellachie, overlooking the River Spey. Formal education has been provided here since 1870 and in our present building for over 100 years. Although a listed building, the inside has been modernised and equipped to meet the needs of today's curriculum. This has also been helped by our extra accommodation in the playground, which provides a P6/7 classroom and a room for expressive arts. Our accommodation has been enhanced by the addition of the Spey room. This room provides a quiet teaching and learning area for individuals and small groups. We are continually developing our grounds to increase opportunities and facilities for learning, socialising and relaxing. At the moment the Village Hall, local amenities and Speyside High School are used for a variety of curricular and social purposes.



We serve a scattered rural community and at present we have 71 pupils from P1 – P7, some of whom come from outwith the catchment area.

The school is fully staffed and well supported by the community and more directly by its parents and the Parent Council.

Classes

Pupils

Staff

Acting Head Teacher		Ms Vivienne Collins
P1- P2	25	Miss Ashley Scott
P3 - P5	25	Mrs Jennifer Beveridge
P6 - P7	21	Mrs Shona Jamieson
P2/3 Literacy /Numeracy Group		Mrs Claire Timms
Total	71	

Support Staff

Children's supervisor and auxiliary	- Mrs Sarah Morrison
Classroom assistant	- Mrs Angela Ingram
Education auxiliaries	- Mrs Gill Cammack
	- Ms Sarah Thornhill
Primary school administrator	- Mrs Kathleen McCulloch
Breakfast Club Support worker	- Mrs Linda Esson
Cleaning Supervisor	- Mrs Audrey Mackie
Visiting Janitor	- Mr Ian Hackman

Pupil Times

Primary 1- 2	9.00 - 2.45
Primary 3 - 7	9.00 - 3.15
Morning Interval	10.30 - 10.45
Lunch break	12.15 - 1.15

After school club is available in school from 2.45 - 3.15 at a cost of £1.50 per day. A breakfast club from 8.00a.m. is available at Craigellachie at a cost of £2.00 per day.

Enrolment

Children who are 5 years old before February 28th 2012 are required to be enrolled for starting school on August 21st 2012. Parents may, if they wish defer entry. Placing requests can also be made.

Please do not hesitate to get in touch with us if you would like to come and view the school and have an informal chat with the Head Teacher.

In Craigellachie Primary School the pupils are invited (along with Mum or Dad) to spend a morning in the class sometime during the month of June.

Primary 1 parents are invited for an informal chat about school at the beginning of September.

Secondary Education

After completion of Primary 1 -7, pupils then transfer to Speyside High School.

After School Clubs

Various clubs are organised for after school in Craigellachie Primary School including badminton and computer. A number of activities are also organised by the Active schools co-ordinator during term time. e.g. team games, football and basketball.

Aims of Craigellachie Primary School

At Craigellachie we aim to equip each child with the tools to access the entire curriculum and therefore to achieve their potential.

In partnership with the parents we are working towards our pupils –

- Developing the knowledge, understanding, skills, attitudes and values that will enable them to attain their full potential and make rational and informed choices
- Being interested, motivated and actively involved in the process
- Being able to think and act creatively
- Caring about themselves, others, their community, world and its many cultures in a sustainable future.

To achieve this we as a staff aim to –

- ◆ Work together as a well led team, informed by establishment needs, society and Authority
- ◆ Provide an appropriately planned and resourced curriculum which will facilitate individual attainment and co-operative participation in the world of work and society in general
- ◆ Use teaching approaches best suited to maximising attainment and supporting emotional and social development in conjunction with appropriate specialists as and when necessary.

Visiting Specialists

We are supported by a range of specialist teachers in Art, Support for Learning, Music and P.E.

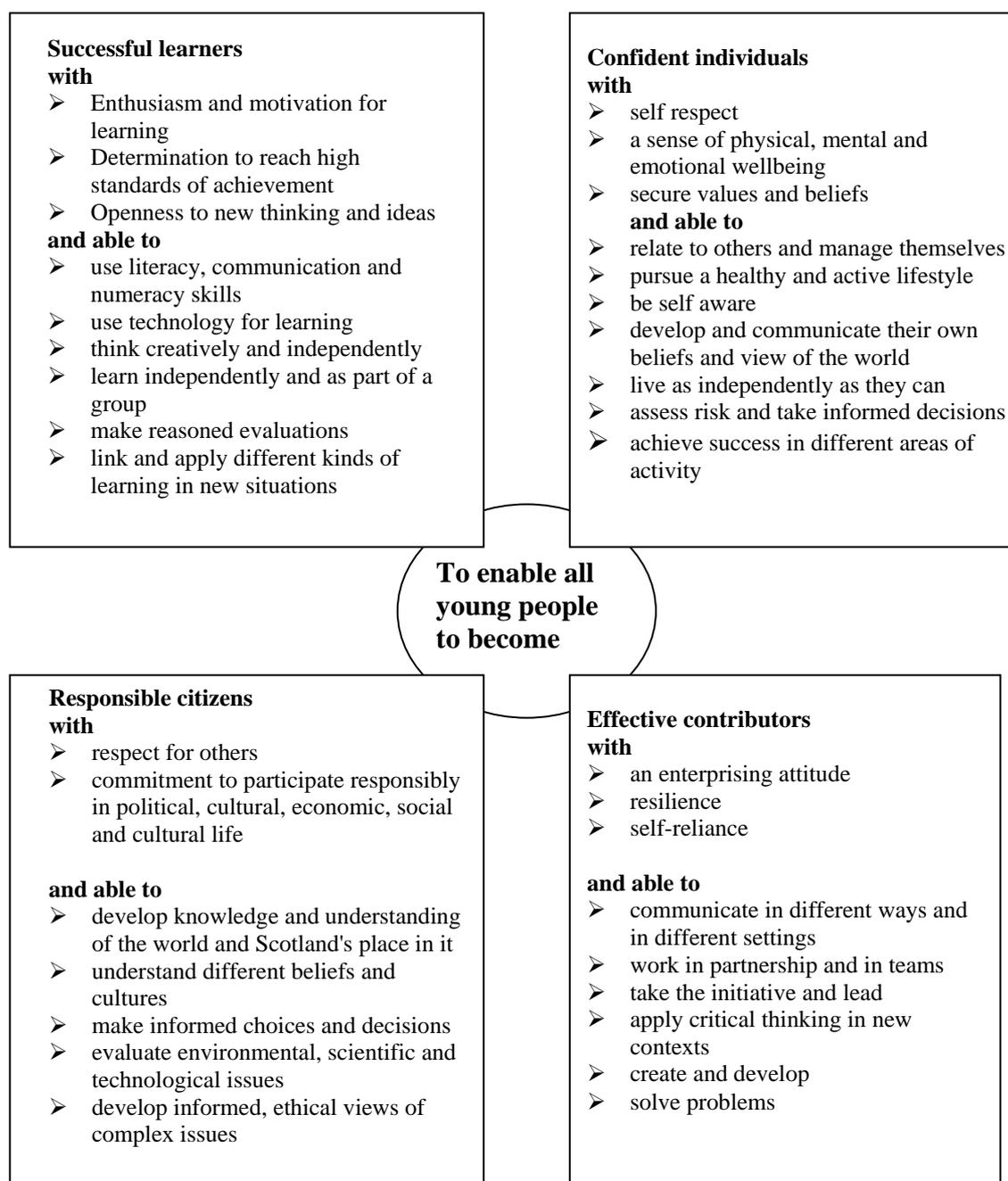


The Curriculum

At Craigellachie we endeavour to make learning rich and meaningful. We are committed to achieving excellence in our academic, creative and sporting curriculum and this is achieved through careful curriculum planning alongside a willingness to grasp any opportunities that exist for widening and deepening learning experiences beyond the classroom.

We have a holistic approach to a child's education that places moral, social and emotional development high on the agenda as we plan learning experiences and our aim is that children leave Craigellachie Primary School with a love of learning that will be taken into their next phase of education and will become the foundation for a happy and successful future.

Since the introduction of A Curriculum for Excellence, we have been planning our own curriculum to take account of the 'four capacities' or areas for development.



The Curriculum (continued)

We have found that learning is best where there is a meaningful context and so much of our teaching and learning is related to a theme which changes each term.

Although there are still discrete teaching sessions in many subject areas, often teaching and learning embraces more than one discipline or subject area in any given project.

Language

Speaking, listening, reading, writing and knowledge about language are of fundamental importance and are central to children's learning. In addition to the development of functional language processes there needs to be development of values, self-expression and critical awareness through literature, drama, poetry and the media.



Mathematics

Children learn about number, shape, pattern, measurement and data handling in real life situations and as a means of solving problems. The use of technology, including the use of calculators and computers, is an important aspect of this and indeed other curricular areas.

Religious and Moral Education

Here children learn about themselves, their Christian heritage and their place in the World alongside people of different cultures and religions; tolerance and understanding are actively encouraged. Assemblies are held on a weekly basis led by staff, pupils and visiting clergy including Rev Shuna Dicks and Father Colin Stuart. Parents do, of course, have the right to withdraw their child from such services if they so wish. We would welcome the opportunity to discuss this prior to any decision being made.

Environmental Studies

Through stimulating children's awareness and curiosity about themselves and their immediate environment, relevant integrated contexts for learning are created. Within

these contexts children can develop understanding in terms of health, science, technology, history and geography and can be provided with valuable opportunities to practise and extend their ability to use a wide range of practical and attitudinal skills.

Environmental Education

While environmental studies involve the child learning about, from and in their environment, environmental education offers opportunities to actively care for their environment.



Expressive Arts

We wish to give children the opportunity to express their feelings, ideas and thoughts by using a variety of materials, techniques, skills and media. They are also encouraged to evaluate and appreciate the work of Artists and Professionals in the world of Art, Drama, Music and Movement. The Christmas show is always a high point of the expressive art curriculum.

A visiting art specialist works in the school for one afternoon each week, giving all pupils an opportunity to extend and refine their skills and to explore the world of art with a specialist. All pupils have the opportunity to take part in various workshops or to take instrumental tuition from visiting specialists in addition to the music, art and drama taught in school.



Information Technology

Each class is well resourced with computers which we update as and when possible. Moray school networks are provided for pupils to do school-related work, including research and communication with others. Pupils are allowed to access the internet and parental permission is required for this.

I.T. plays an increasingly important part in our lives and this is recognised at Craigellachie, where all pupils have ample opportunity to experience the full range of facilities such as e-mail, digital camera and use of Glow. There are interactive whiteboards in all three classrooms and we hope to continue our rolling programme of updating laptops, desktops and monitors throughout 2012.

Moray school networks are provided for pupils to do school-related work, including research and communication with others.

Modern Languages In The Primary School

At Craigellachie Primary School we offer German as our modern language. Staff and children participate in a wide range of activities to encourage awareness of European culture and the opportunity to communicate in a foreign language. The emphasis is on enjoyment and practical experience. This in no way predetermines the pupil's choice of foreign language at Secondary school where both French and German are taught.

Wilkommen in die Craigellachie Granschule

Welcome to Craigellachie Primary School



Introducing Wild Wednesday Workshops

What is it?

Wide & Inspirational Learning Day

For one day each term, pupils are given choice about their learning. They are offered a selection of 'workshop' days a week before and they sign up for a whole day workshop of their choice. Workshops are educational in the broadest sense; they may learn first aid, undertake conservation activities, take part in a challenging day-long hike, learn a new skill, go on a trip...the possibilities are endless. Parents will always be informed of their child's workshop choice by letter a few days before it takes place.

Why do it?

Workshop days provide the opportunity to learn something in greater depth or breadth.

They offer the opportunity to learn a new skill or have a new experience in a small group setting with an expert. Workshops tap into the hidden skills among the staff team and bring parents into the school as experts, involving them directly in their children's education. The workshop activities often strengthen links with the local community too. This type of learning is at the heart of the Curriculum for Excellence guidelines.

How will it be organised?

Workshops will take place on one day per term, usually towards the end of the term. Pupils know what activity they are doing and come appropriately dressed (no uniform)

There is a very short assembly and then pupils go to workshop groups led by school staff.

Arrangements for break time and lunch time are as usual for the majority of pupils although some may go offsite and need packed lunches. Everyone meets back together at 2.30pm to share what they have experienced, show what they have learned or made.

How will it be funded?

Many activities may be cost neutral and others may be offered free of charge. Our links with Speyside High, Gordonstoun and specialists such as Outfit Moray and Active schools or music specialists may well yield free workshop days.

Funds raised at school events will be used to purchase additional resources.

How can I get involved?

Have you got a skill that you could share with the pupils? Perhaps you have qualifications in First Aid or skills in arts and crafts. Do you have links with places that we could visit or contacts that might be happy to offer us a new experience? Would you be willing to come in and offer some practical help for a couple of hours on the day itself? We'd love to hear from you!

School Meals

Meals are cooked at Aberlour Primary School, delivered to Craigellachie and eaten in the Village Hall. All schools in Moray provide a wide range of healthy food in their menus. These meet the Scottish Nutrient Standards for school lunches and offer choice and variety.

Meals tickets cost £2.00 and £20.00 for a book of 10. Please pay on the first day of the school week as someone from the School meals service is here to collect the money.

Packed lunches may also be brought and they are eaten in the Village Hall. As we are a health promoting school we discourage crisps, sweets, chocolates and fizzy drinks in lunch boxes and at break times.

Parents in receipt of

- Income Support
- Income Based Job Seeker's Allowance
- Child Tax Credit and Working Tax Credit, with an income below £6,420.00
- Child Tax Credit, but no Working Tax Credit, and your annual income is less than £15860
- Support under Part V1 of the Immigration and Asylum Act 1999

can apply for Free Meals for their children.

Application forms are available from the school, Access Points and online at www.moray.gov.uk

Clothing Grant

You may also be entitled to a clothing grant if you are receiving these benefits. Families may apply for one clothing grant per child aged up to 16 per year. Application forms are available from the school, Access Points and online at www.moray.gov.uk

School Uniform

Red school sweatshirts, waterproof jackets and fleeces and white T-shirts or polo shirts (with the school logo) are worn by the majority of the pupils. Orders are normally placed twice yearly. These worn with either grey or navy skirts or trousers form a very comfortable school uniform.

Orders for uniforms are made in May/June each year and in the Autumn term.

For P.E. and sports pupils are asked to wear shorts, house T-shirt and gym shoes.

An old shirt is ideal for art and craft work.

All clothing must be clearly named.

Transport

All primary and secondary pupils who live more than 2 miles from their school will be provided with free transport if that is their local catchment school. Door-to door

transport is not guaranteed. In certain instances, children may be required to walk up to 2 miles as appropriate.

Emergency

The school requires the name of a relative or neighbour who is willing to look after a child should parents be unobtainable.

If the school has to close in an emergency children will not be sent home until we have made contact.

Please keep us informed of any changes to telephone numbers etc. **at all times.**

School Telephone Information Line

Schools in Moray now have a dial-in service if there is a risk of closure due to adverse weather. This will allow parents to listen to a recorded message from the school.

When severe weather warnings are received we will endeavour to keep the system updated. It is an enhancement to the present service and **DOES NOT** replace existing methods of giving out information, such as radio broadcasts.

Please note that this is an 0870 service and charges are slightly higher than normal. However there is no queuing and an adverse weather call should last less than 1 minute.

Instructions for Craigellachie Primary School

1. Dial **0870 054 9999**
2. Enter the school PIN number: **031170**
3. You will get a confirmation message:
“Selected Craigellachie Primary School”

You will then enter a menu system:

Press 1 – to hear severe weather information.

Press # to end call.

- 2 **We intend to use this method only in emergencies. Please still phone the school with any concerns you may have about weather or other closures.**

Health

During their first year at school all pupils receive a full medical examination by the Doctor and/or Nurse from the School health Service. We will let you know the time and date when the staff are visiting and invite you to attend with your child.

The school doctor is also available if parents have any health concerns affecting their child's education. Contact number is 01343 567010.

Dental

Dental inspections are carried out by the School Dentist in P1 and P7. He/she will inform you if any treatment is required. Any necessary treatment can be carried out at school or you may prefer to make arrangements with your own dentist.

School Nurse

The school nurse (Mrs Linda Cordiner) is based at Speyside High School, also comes to school regularly to check on general health and well being of pupils. She also acts as a resource for teachers who may cover health subjects within their projects. She can be contacted on 07876 258572 and is available to parents and pupils for information and advice.

Head Lice

There has been much research done in recent years about head lice. As a result of the research we now know much more about the lice and the way in which they are spread. It has been found that only one in ten infections are caught in schools. The lice are more likely to have come from an adult or pre-school child, most of whom will be unaware that they have head lice. It takes an intimate head to head contact lasting about one minute to catch lice, hence the close contact between parents and very young children can result in the lice being passed on.

However, it is often the case that head lice infections become apparent in school. If we find a pupil with head lice we contact the school nurse and parent. Please keep us informed if your child has head lice. If you would like more information, please contact the school nurse.

Medicines In School

A copy of the "Supporting Pupils with Medical Needs in schools including The Administration of Medicines" guidance document is available at the school.

Whilst school staff have a general duty regarding health and safety it is NHS Grampian who have the legal responsibility regarding medical treatment of pupils. At Craigellachie Primary School we have staff who are able to administer essential medication.

Depending on their maturity, it may be appropriate for older children to carry their own medication and be responsible for its use. It is essential, nevertheless that parents ensure the school is informed of this.

In line with policy agreed by the Senior Clinical Medical officer, schools will only administer medicines with the written approval of a medical practitioner. Painkillers such as aspirin and paracetamol fall into this category, and will therefore not be administered on pupil request.

Attendance And Absence

Section 30 of The Education (Scotland) Act 1980 requires parents to ensure that their children attend school regularly. Regulation 7 of The Education (School and Placing Information) (Scotland) Amendment etc. Regulations 1993 requires each child's absence from school to be recorded in the school register as authorised (e.g. approved by the local authority) or unauthorised (e.g explained by the parent/guardian (truancy) or excluded from school.

To ensure as far as possible the safety and well-being of children, The Moray Council Educational Services has reviewed the current procedures and practices with regard to notification of pupil absence and all primary school in Moray will adopt the procedures detailed below starting from today.

1. If your child is not able to attend school, you should contact the school, preferably by telephone **01340 881271** (after 8.40a.m. and before 9.15a.m.) and advise us of the reason for the absence and the likely date of return to school. You may of course send another member of the family to school with a note giving details of the absence. If we do not hear from you we will contact you by telephone or mobile and if we are unable to make contact, we will then get in touch with emergency contact as we need to ensure each child is safe.

2. We will check the attendance register daily at the beginning of the morning and afternoon sessions as we do at the moment in any case.

Ethos

We ask the members of the community to care for and respect for others as well as themselves. To do so we try our best to:-

- Be friends
- Smile look out for and help each other
- Listen and talk politely to each other
- Learn

Complaint Procedure

If you have any reason for complaint please do not hesitate to contact the school on 01340 881271 or call in past to discuss the matter with the class or Head Teacher. If the concerns cannot be resolved further information leaflets are available in school.

Rewards And Sanctions

We like to 'catch pupils being good' and enjoy offering rewards for good behaviour as well as for academic excellence. We believe that praise and the celebration of success are powerful rewards in themselves but we do also offer pupils stickers and Head Teacher Awards or some 'golden time' as more tangible rewards.

Sometimes pupils have difficulties accepting and following the school rules. In these cases we will act in the following ways. Firstly we will make pupils aware that they must take responsibility for their actions and look at strategies to modify their future behaviour. If there is still cause for concern we will ask parents or carers to come into school to discuss the situation with the class teacher and the Head Teacher in order to arrive at an agreed plan of action to remedy the problems. At times it is necessary to impose sanctions in order to modify and improve behaviour. These may include verbal warnings, temporary removal of the pupil from the class or group situation in which the behaviour is occurring, completing learning tasks individually supervised by the Head Teacher and withdrawal of privileges. In rare and extreme cases when these sanctions have not been successful, pupils may be excluded from school.

We are obliged to report any incidents involving violence, weapons, and drugs or alcohol to Education Services.

Head Teachers Awards

These badges are presented each week to pupils from each class who have achieved success as a successful learner, confident individual, responsible citizen or an effective contributor

Craigellachie Primary School Statement and Policy on Bullying

When your child is experiencing difficulties with another child please do not assume immediately that it is bullying. Many perceived instances of bullying are found on investigation to be merely children "falling out" squabbling or being unable to sort disagreements themselves.

The only way to stop bullying is to make sure adults know about it, so children need to be encouraged to TELL and praised when they do.

It is important that adults

- Keep calm
- Avoid over-reaction
- Tell the school
- Let the children speak for themselves

The priority is to make bullying stop, so the school staff will take action immediately to try to do this.

To stop bullying we need to change the bully's behaviour - modifying behaviour is individual and complex and takes time.

Please remember:- First steps are not always successful so tell the school staff if bullying continues.

Pupil Council

All pupils are members of the pupil council. This is a whole school meeting where pupils break into house groups or classes for discussion about the topics raised. To date pupils have made decisions about the charity they wish to support and also negotiated a playground agreement. This is on display in each classroom and cloakroom. We hope that this allows all pupils to have an equal opportunity to contribute to the life and work of the school.

Craigellachie Parent Partnership

Membership of the Parent Partnership will be a minimum of five parents of children attending the school. Any parent can volunteer to be a member when the Partnership reports to the Parent Forum once a year.

The Head Teacher and one teacher/support staff member who will be decided by the school's staff will attend meetings. The Parent Partnership may co-opt one or two members of the local community and local councillors will be invited to attend meetings.

Objectives

1. To support the school in its work with pupils, developing and engaging in activities that will support the school.
2. To identify and represent the views of the parents on matters affecting the education and welfare of the pupils and other issues relating to the school.
3. To promote contact and partnership between the school, parents, pupils, pre-school providers and the wider community.
4. To report to the Parent Forum at least once a year.

Office bearers

Chairperson : Mrs Martina Ayres

Vice Chairperson: Mrs Shelley Currie

Acting Head Teacher: Ms Vivienne Collins

Staff member: Mrs Shona Jamieson

Secretary: Mrs Lindsay Moule

Treasurer: Mrs Anne Fotheringham

Co-opted member: vacancy

Councillors: Mrs Pearl Paul

Mrs Fiona Murdoch

Mr Michael McConnachie



Holiday dates 2012/2013

2012		
Thurs, 5 th January	School re-opens	
Friday, 10 th February	Mid term holiday	School closed to all pupils
Mon, 13 th February	Mid term holiday	School closed to all pupils
Friday, 30 th March	School closes for Easter break	
Monday, 16 th April	School re-opens	
Monday, 7 th May	May day holiday	School closed to all pupils
Thursday, 17 th May	In-Service day	School closed to all pupils
Friday, 18 th May	In-Service day	School closed to all pupils
Monday, 4 th June	Local holiday	School closed to all pupils
Friday, 28 th June	School closes for Summer break	
Tues, 21 st August	School re-opens	
Friday, 12 th October	School closes for October break	
Mon, 29 th October	School re-opens	
Monday, 19 th November	In-Service day	School closed to all pupils
Tuesday, 20 th November	In-Service day	School closed to all pupils
Friday, 21 st December	School closes for Christmas break	
2013		
Monday, 7 th January	School re-opens	
Friday, 15 th February	Mid term holiday	School closed to all pupils
Monday, 18 th February	Mid term holiday	School closed to all pupils
Thursday, 28 th March	School closes for Easter break	
Monday, 15 th April	School re-opens	
Monday, 6 th May	May day holiday	School closed to all pupils
Thursday, 16 th May	In-Service day	School closed to all pupils
Friday, 17 th May	In-Service day	School closed to all pupils
Friday, 5 th July	School closes for Summer break	
Tuesday, 20 th August	School re-opens	
Friday, 11 th October	School closes for October break	
Monday, 28 th October	School re-opens	
Monday, 18 th November	In-Service day	School closed to all pupils
Tuesday, 19 th November	In-Service day	School closed to all pupils
Friday, 20 th December	School closes for Christmas break	

The Moray Council

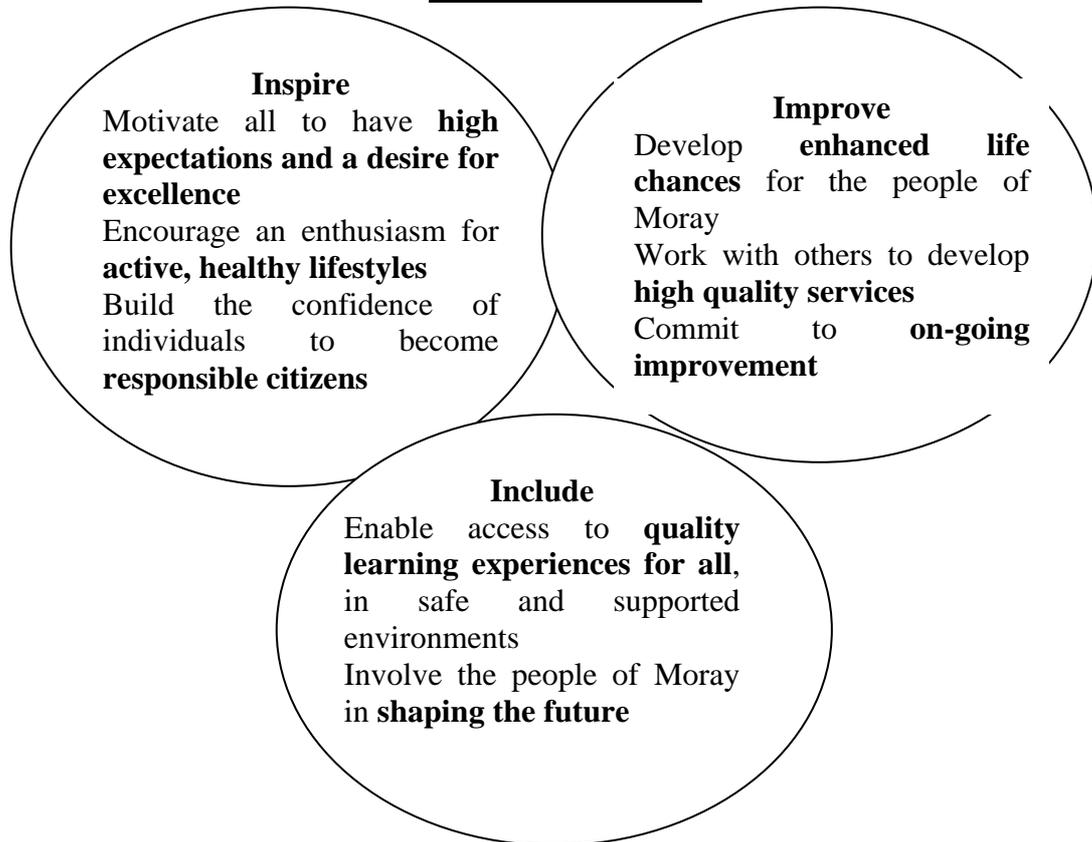
Educational & Social Care, High Street, Elgin, IV30 1BX.

Tel: 01343 563397

www.moray.gov.uk



OUR AIMS



OUR VALUES



Information for Parent and Carers

The Moray Council has produced a "Notes for Parents and Carers" booklet, which is designed to provide basic information about the education system in Moray and also to detail specific area of government legislation which may relate to your child's experience at school. This booklet is available from the school, from Educational Services, or the Moray Council Internet site.

http://www.moray.gov.uk/moray_standard/page_47236.html

This booklet is also available in other languages.

A series of leaflets has been produced by Educational Services for parents and carers. These leaflets are available from the school or The Moray Council Internet site -http://www.moray.gov.uk/moray_standard/page_42708.html

- Adverse Weather Procedures
- Attendance and Absence
- Bullying
- Central Support Services for Children with Additional Support Needs
- Deferred Entry to Primary School
- Early Entry to School
- Home Education: An Outline
- Home Education: Withdrawing from School
- Educational Psychology Service
- Exclusions from School and appeal against exclusions

- Financial Assistance for Parents and Pupils
- Funded Pre-School Education
- Instrumental Instruction Service and Moray Music Centre
- Parental Involvement (including Parent Council)
- Pupil Transport
- Registration and Enrolment
- Structure of Primary Classes

Physical Intervention

A copy of "Physical Intervention Guideline" is available in school.

All schools in Moray are aware that there is a need for teachers to physically interact with pupils. In this respect teachers are advised by The Moray Council document "Physical Intervention Guidelines". This document describes Physical Intervention at three levels. These levels and examples from each are described below.

Routine Level - A teacher may hold a child's hand to demonstrate the use of a pencil, or a young child's teacher may put an arm around his/her shoulder if a fall has caused upset.

Crisis Intervention - May be used if it is feared that a child is doing something that will hurt him or herself, or another child. Such interventions will be recorded in the school and parents will be informed.

Planned Intervention - This might occur when it is anticipated that a child may put him/herself or others in danger. This could be because of a previously known incident caused by an emotional or physical difficulty experienced by the child. The Plan, which guides such intervention will be agreed in advance by parents in all cases.

Data Protection Act

Information on pupils, parents and guardians is stored on a computer system and may be used for teaching, registration, assessment and other administrative duties. The information gathered complies with the principles of the Data Protection Act 1998 and may only be disclosed in accordance with the Codes of Practice. The Data Protection Act 1998 ensures that information is collected fairly and lawfully, is accurate, adequate, up to date and not held for longer than necessary.

Insurance

"No insurance cover is held by The Moray Council to provide automatic compensation to pupils in the event of a personal accident or death. It is your responsibility as a parent to insure your child for personal accident or death if you feel this is appropriate."

The Moray Council does hold third party liability insurance which indemnifies the Council for claims from third parties (e.g. parents of pupils) who have suffered injury, illness, loss or damage arising from the negligence of the Council or its employees. However, if there is no negligence, no claim would be accepted by the Council.

This information is brought to your attention at this time in order that you may take whatever action you feel appropriate. We are also particularly anxious to avoid the potentially distressing situation for parents only becoming aware of the insurance position after an accident has occurred, however remote this possibility."

Curriculum for Excellence

Bringing **learning to life** and **life to learning**

Curriculum for Excellence is now being introduced across Scotland for all 3-18 year olds – wherever they learn. It aims to **raise standards**, prepare our children for a future they do not yet know and equip them for jobs of tomorrow in a fast changing world.

Curriculum for Excellence enables professionals to teach subjects creatively, to **work together** across the school and with other schools, to share **best practice** and explore learning together. Glow, Scotland's unique, world-leading, online network will support learners and teachers in this and plans are already in place for parents across the country to have access to Glow.

Teachers and practitioners will share information to plan a child's 'learning journey' from 3-18, helping their progression from nursery to primary, primary to secondary and beyond, ensuring the change is smooth. They'll ensure children continue to work at a pace they can cope with and with challenge they can thrive on.

Curriculum for Excellence balances the importance of **knowledge** and **skills**.

Every child is entitled to a **broad and deep** general education, whatever their level and ability. Every single teacher and practitioner will be responsible for **literacy and numeracy** – the language and numbers skills that unlock other subjects and are vital to everyday life.

Curriculum for Excellence develops **skills** for learning, life and work to help young people go on to further study, secure work and navigate life. It brings real life into the classroom, making learning relevant and helps young people apply lessons to their life beyond the classroom. It links **knowledge** in one subject area to another helping children understand the world and make connections. It develops skills so that children can think for themselves, make sound judgements, challenge, enquire and find solutions.

There will be new ways of **assessing progress** and ensuring children achieve their potential. There will be new **qualifications** for literacy and numeracy from 2012/13 and new National 4 and 5 qualifications from 2013/14. Our well regarded Access, Highers and Advanced Highers will be updated to take account of and support the new approaches to learning and teaching.

There is personal **support** to help young people fulfil their potential and make the most of their opportunities with **additional support** if that's needed. There will be a new emphasis by all staff on looking after our children's **health and wellbeing** – to ensure that the school is a place where children feel safe and secure.

Ultimately, Curriculum for Excellence aims to improve our children's life chances, to nurture **successful** learners, **confident** individuals, **effective** contributors, and **responsible** citizens, building on Scotland's reputation for great education.

*Curriculum for Excellence Management Board
Scottish Government*

INFORMATION FOR PARENTS 2011 PRIMARY SCHOOLS

School: Craigellachie Primary School	Id No.: 300 - 5206723
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Budgeted Running Costs For Financial Year 2011-2012

School Roll at September 2010	64
Total School Running Costs at April 2011 (£)	240,457
Cost per Pupil (£)	3,757

Attendance And Absence For School Year 2010/2011

	Stage							
	P1	P2	P3	P4	P5	P6	P7	P1-P7
Total Number of Possible Attendances (Pupil half days)	434 4	470 6	**	**	398 2	253 4	390 4	2316 8
Percentage Authorised Absences (%)	3.6	3.9	**	**	4.8	3.6	3	3.9
Percentage Unauthorised Absences (%)	##	##	**	**	##	##	##	##

Key to Symbols:

Asterisks (**) have been inserted instead of figures for some schools and categories:

- Counts and percentages based on data for more than 0 but fewer than 5 pupils, because they could be misleading or lead to the identification of individuals.
- In other cases, it is not possible for the school to have any data for the category, for example, cases where the relevant year group roll figure is zero.

Minimising Overall Absence

	Absence recorded (2009/2010) Average number of half days absence per pupil	Absence recorded (2010/2011) Average number of half days absence per pupil
School	16	15
Education Authority	18.2	17.8
National	19.4	19.8

Where schools have 9 openings per week, please note that all local authority and national figures are based on 10 openings per week, and so are not directly comparable.

INFORMATION FOR PARENTS 2011 PRIMARY SCHOOLS

Education Authority: Moray

Budgeted Running Costs For Financial Year 2011-2012

School Roll at September 2010	6,342
Total School Running Costs at April 2011 (£)	21,147,009
Cost per Pupil (£)	3,334

Attendance And Absence For School Year 2010/2011

	Stage							
	P1	P2	P3	P4	P5	P6	P7	P1-P7
Total Number of Possible Attendances (Pupil half days)	328403	320205	316299	335570	316989	349458	359021	2325945
Percentage Authorised Absences (%)	4.2	4	3.6	4	3.7	4	3.9	3.9
Percentage Unauthorised Absences (%)	0.7	0.9	0.8	0.8	0.7	0.8	0.7	0.8

INFORMATION FOR PARENTS 2011 PRIMARY SCHOOLS

National Data

Budgeted Running Costs For Financial Year 2011-2012

School Roll at September 2010	364,284
Total School Running Costs at April 2011 (£)	1,490,002,771
Cost per Pupil (£)	4,090

Attendance And Absence For School Year 2010/2011

	Stage							
	P1	P2	P3	P4	P5	P6	P7	P1-P7
Total Number of Possible Attendances (Pupil half days)	18951308	19116971	18672816	18136151	18404407	18748517	19075039	131105209
Percentage Authorised Absences (%)	4.2	4.1	3.9	3.8	3.8	3.9	3.9	4
Percentage Unauthorised Absences (%)	1.2	1.2	1.3	1.3	1.2	1.3	1.2	1.2